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OL/FMG WEEKLY REPORT

PERIOD ENDING 16 NOVEMBER 1988

1. Progress Reports on Tasks Assigned by or of Interest to Senior Management:

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The Art-in-Architecture project members consisting of General Services Administration (GSA), National Endowment for the Arts appointees and Fine Art Commission appointees will meet on 29 November. Final designs for the New Headquarters Building (NHB) exterior sculpture will be reviewed and a senior Agency official will have to sign official approval at that time. In addition, the panel members will select an artist to create interior art, due to the withdrawal of the originally selected artist, Mat Mullican.

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2. Major Events that Have Occurred During the Preceding Week:a. Status of South Side Chilled Water Lines: No change.b. New Headquarters Building (NHB):

yes

(1) On 10 November, 19 people from the Office of SIGINT Operations (OSO) were moved from the Original Headquarters Building into the second floor, North Tower of the New Headquarters Building. The move went extremely well and OSO is quite pleased with their new space. A post move walk-through held on 14 November revealed only one deficiency. Two Wang printer drops had been overlooked; however, the Office of Information Technology pledged to install these drops immediately.

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yes

(2) Furniture Delivery: The Integrated Logistics Support Program (ILSP) Staff received five tractor trailer loads of CorryHiebert furniture for the New Headquarters Building during the week of 7 November. An additional four tractor trailer loads of furniture are scheduled for delivery the week of 21 November.

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Nothing new over last week

(3) Wall Sound Proofing: An investigation into sound conduction problems through hollow walls in the NHB is in process. The concern is that conversations in one room can be overheard in adjacent areas. The Design and Engineering Branch, HD/FMG/OL, has measured sound (decibel) levels in the IG office area, which will be used for a test. Ogden Allied is installing

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high density blown-in insulation inside the walls of the test area. After insulation, FMG will again measure sound levels to see what reduction is achieved. FMG has also changed the NHB construction standards to exclude all hollow partitions from all new construction. [redacted]

(4) Security Trash Chutes: The North and South Tower trash chutes have been tested successfully and will be placed into service once accepted and approved by GSA and FMG. [redacted]

(5) Direction and Identification sign installation in the north tower and atrium of the NHB is now complete. Also expedited were the manufacture and installation of elevator numbers, atrium glass room titles and elevator telephone emergency instruction signs. [redacted]

c. Backfill Project - GC03 Computer Center Renovation: Demolition work in GC03 is 95 percent complete and the contractor has requested a switch to the day shift for new construction work as per his contract. Because of a shortage of escorts during the day shift, the Headquarters Consolidation Branch, SPD/FMG/OL, has requested a cost from the contractor to continue working the 1600-2400 shift. [redacted]

d. Scattergood-Thorne Property Renovation: A letter intended to solicit responses from interested architectural firms for designing the conversion of the Main and Guest Houses at Scattergood into a conference center is being prepared. This letter, along with a list of firms, will be forwarded to FMG/Contracts Staff for processing. All responses to the letter will be evaluated, and a short list of qualified firms will be developed from which to make a final selection. [redacted]

e. Jogging Track Project: This project is on hold pending a decision from FMG management. Alternatives were forwarded to FMG management on 8 November for consideration. A meeting has been scheduled with the Park Authority on 15 November to review the construction drawings. Other alternatives will be provided by Dewberry and Davis. [redacted]

f. Child Day Care Center (CDCC) Project: Grading work at CDCC site continues. Contracts with SAIC Architect, Inc., designers of the project, for professional services during the construction effort, and with Professional Services Industries, Inc. for construction materials testing, are being processed. These services are essential at this point to continue the construction effort. Ogden Allied was also tasked to provide temporary electric power to the construction site. [redacted]

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g. Central Plant Boiler: On 8 November, representatives of the Hartford Steam Boilers Inspection and Insurance Company performed a safety and operational inspection of Boiler No. 2. Hartford confirmed that the induced draft fan of this boiler is undersized for full load operation and recommended that the boiler should not be operated above approximately 50 percent of its rated capacity until the boiler modifications project is completed. [REDACTED]

h. DCI Tunnel: Construction of the guardhouse for the DCI Tunnel Entrance was delayed due to the discovery of unsuitable subsurface conditions. Geotechnical engineers were brought to the site, but were unable to make a definitive assessment without testing to determine specific information about the soil composition. Based on inspection, there was a loose fill material to a depth of at least six feet. The Facilities Operations Branch project officer in consultation with Design and Engineering Branch will determine how to proceed. The solution suggested by the geotechnical engineer is to excavate to firm ground and provide compacted fill up to the required level. Design and Engineering Branch has asked for a written assessment from the engineer so that a final determination can be made. [REDACTED]

k. Renovation activities at the E-Street complex continue. The Office of Training and Education has confirmed plans to occupy East and South Buildings on or about 12 January 1989. [REDACTED]

l. UPS Installation for OS, [REDACTED] A 10 KVA and a 30 KVA UPS system has been delivered to the Office of Security [REDACTED] and electrical installation is now in progress. This installation is expected to be complete on or about 28 November. [REDACTED]

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25X1 m. Renovation of Space [redacted] for OSO:
 25X1 Representatives from External Buildings Division, FMG/OL, met with
 25X1 representatives from OSO to discuss the installation of a screen
 25X1 room on the second floor [redacted] The installation
 25X1 of a large computer room on the first floor was also discussed.
 25X1 Preliminary drawings have been started and will be completed by the
 25X1 1 December. [redacted]

25X1 n. Asbestos Removal [redacted] It is mutually
 25X1 agreed between the contractor, [redacted] and the Agency that the
 25X1 asbestos removal will begin [redacted] on 21 November and
 25X1 the completion should be circa 16 December. [redacted]

3. Upcoming Events:

None

4. Management Activities and Concerns:

Escort Problems: Allied custodial continues to find it increasingly difficult to perform their assigned duties due to lack of escorts. The lack of escorts is affecting their ability to clean our buildings. Following are recent statistics:

Date	Requirement	Received	Shortage
11/04	54	27	27
11/07	57	27	30
11/08	53	22	31
11/09	46	22	24
11/10	48	25	23

25X1 [redacted] Chief
 25X1 Facilities Management Group

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